South Dakota
MANUFACTURING
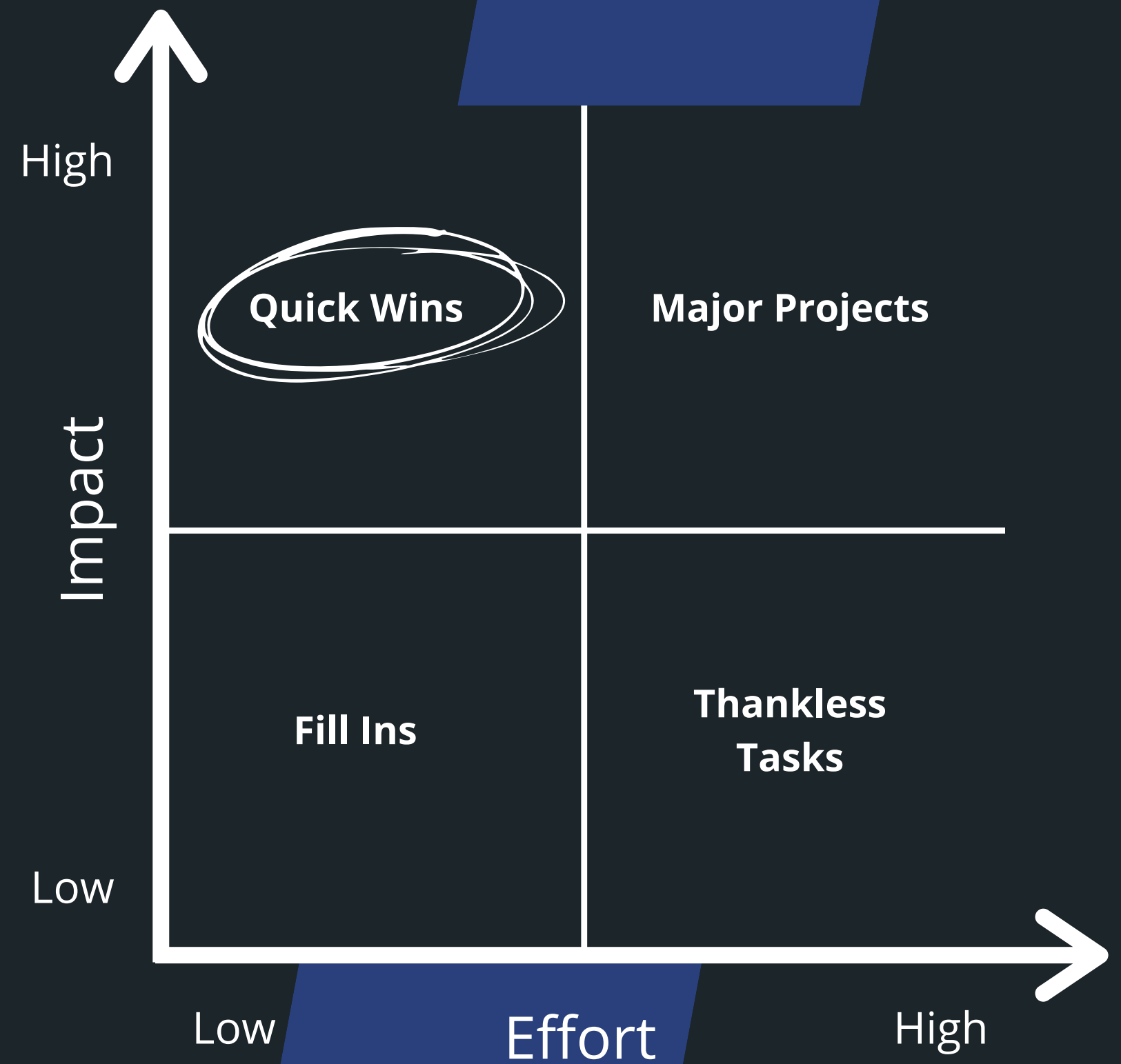& TECHNOLOGY
SOLUTIONS

5 SIMPLE WAYS TO START LEAN

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Lean is a continuous improvement practice organizations use to reduce non-value added activities.

TIP #1

PRIORITIZE YOUR TASKS

Jot down your to-do list and score each task in the matrix according to the level of impact and effort it will take. The goal is to tackle your high impact, low effort "Quick Win" activities first and avoid spending time on the "Thankless Tasks," so you can make the most out of your busy schedule.

High

Impact

Quick Wins

Major Projects

Fill Ins

Thankless Tasks

Low

Low

Effort
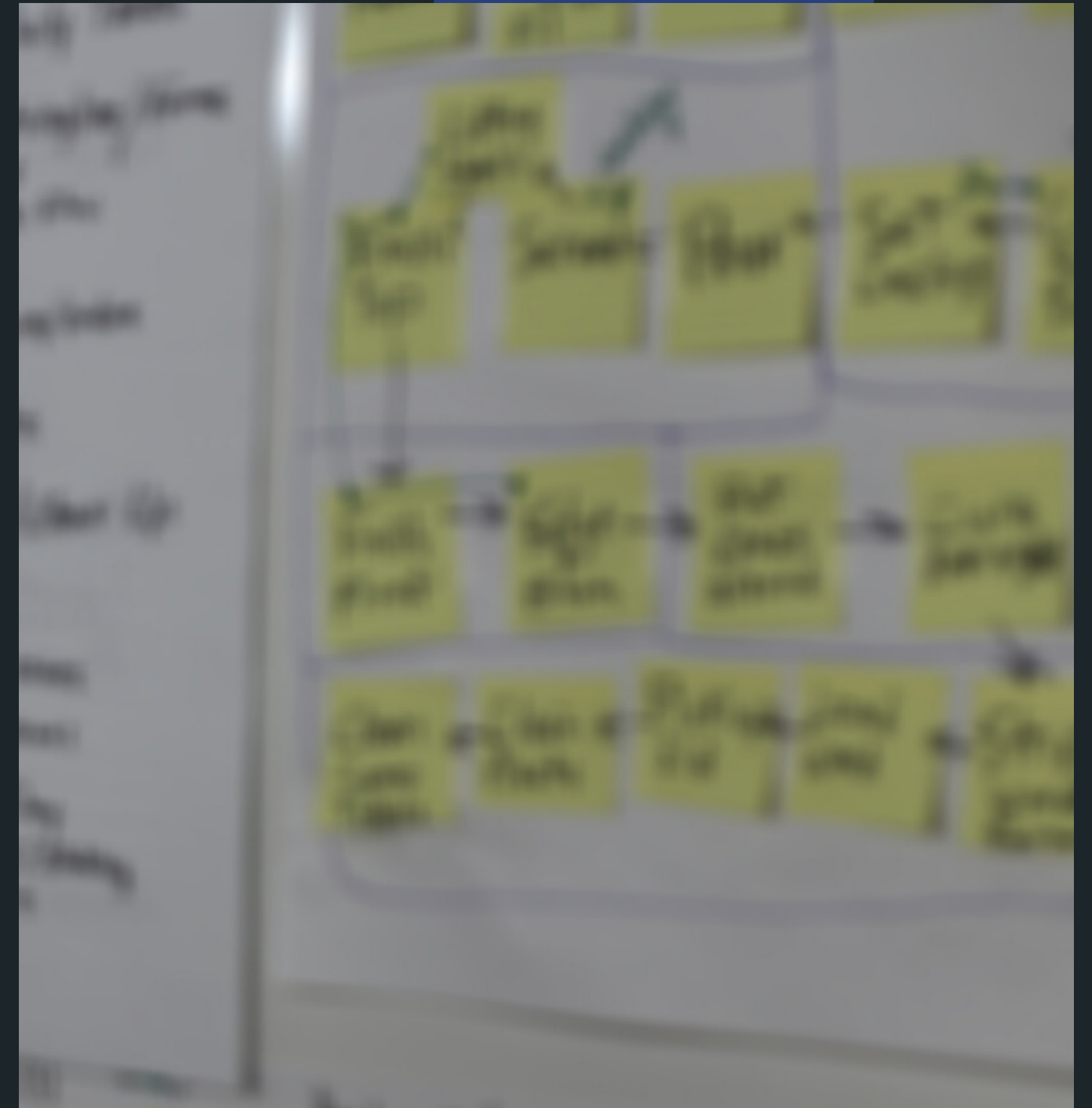
High

TIP #2

IMPLEMENT 5S

Organizing your space is an essential part of identifying what tools you need and what areas you can optimize. Increase your productivity by sorting through your tools, placing them in a logical location, and creating checklists with assigned roles to maintain a clean environment.

TIP #3

VALUE STREAM MAP

Value stream mapping is a great tool to use for gaining a bird's eye view of your processes. Seeing your processes visually from a comprehensive standpoint can help you quickly identify areas of improvement.

TIP #4

FOLLOW THE PAIN

Another tactic for identifying areas of improvement is to think about where you would send people to work if you wanted them to quit. Are there daily frustrations in a specific department? A tedious task to be automated? Follow the pain in your organization to pinpoint where you should start your next Lean project.

TIP #5

HIRE HELP

Too often Lean projects fall by the wayside because of a lack of consistency and accountability. Hiring an expert can help you gain the discipline you need to progress through your challenges and achieve your Lean goals.

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MANUFACTURING & TECHNOLOGY SOLUTIONS

Want our help?

Our business advisors can help your organization adopt Lean practices to breed stronger operations and inspire better business.

BOOK A FREE MEETING